

THANK YOU FOR SUPPORTING BIRKBECK

Birkbeck, University of London is an exempt charity under schedule 2 of the Charities Act 1993. Please return the completed form to: Development and Alumni Office, Birkbeck, University of London, Malet Street, London WC1E 7HX.

Name _____ Address _____

Postcode _____ Date _____

GIFT AID DECLARATION - MAKE YOUR GIFT WORTH 25% MORE

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In order to Gift Aid your donation you must tick this box.

I want to Gift Aid my donation and any donations I make in the future or have made in the past 4 years to Birkbeck, University of London. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. Gift Aid is reclaimed by Birkbeck from the tax you pay for the current tax year. Please ensure that your address is filled in correctly above as it is needed to identify you as a current UK taxpayer.

REGULAR GIFT

I would like to give £ _____
 per month year quarter
 via Direct Debit starting on the 1st or 15th of
 _____ (month) _____ (year).

SINGLE GIFT

I would like to give: £200 £100 £50 £ _____
 I enclose a cheque for £ _____
 (made payable to 'Birkbeck College')
 You can also make a donation online at bbk.ac.uk/donate,
 or call +44 20 7380 3127.

INSTRUCTION TO YOUR BANK/BUILDING SOCIETY TO PAY BY DIRECT DEBIT



Name(s) of account holders: _____

Service user number

6	9	1	2	1	3
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FS1134

CAF, KINGS HILL,
 WEST MALLING,
 KENT ME19 4TA

Bank/Building Society Account Number

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Branch Sort Code

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To: The Manager (bank name) _____

Branch address: _____

Please pay CAF re Birkbeck, University of London Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with CAF re Birkbeck, University of London and if so will be passed electronically to my Bank/Building Society.

Signature(s): _____ Date: _____

Banks and Building Societies may not accept Direct Debit instructions for some types of account.

- I would like information about including Birkbeck in my will.
- We may publish the names of donors to Birkbeck. Please tick if you wish to remain anonymous.

Data Protection: Your personal details will be stored on our database so we can let you know about alumni opportunities and fundraising campaigns. If you do not wish to be contacted about these activities please email alumni@bbk.ac.uk or call the Development and Alumni Office on 020 7380 3134. Please be assured that Birkbeck does not sell or exchange data with third parties, other than those acting as agents of the College or where required by law. You can access our full privacy policy at www.bbk.ac.uk/alumni/alumni-privacy-policy. Contact us if you require the policy to be sent to you in the post.

DIRECT DEBIT GUARANTEE



- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change, CAF re Birkbeck, University of London will notify you at least ten working days in advance of your account being debited or as otherwise agreed.
- If an error is made by CAF re Birkbeck, University of London or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to: Development and Alumni Office, Birkbeck, University of London, Malet Street, London, WC1E 7HX.